

Contract Management Services

Minimize Exposure. Enhance Value.

Organizations of all sizes face increased legal, financial, and performance risks when ineffective contract management processes remain in place. Without smart technology and streamlined workflows in place, organizations lack:



Insight into legacy contracts



Visibility into key contract data



Real-time deadline tracking



Standardized contract creation processes



Unified, searchable contract repositories

These challenges often lead to missed deadlines and opportunities, noncompliance with business and regulatory requirements, inconsistent contract terms, and management inefficiencies. The result? Poor bottom-line performance and increased risk exposure.

Using expert resources and best-in-class tools, EXTEND Resources is your behind-the-scenes partner, deploying smart strategies and processes to minimize these risks and enhance the overall efficiency of contract management from creation to execution, storage to retrieval, and milestone tracking to reporting.

Our team is composed of legal and business consulting leaders with decades of experience in change management and process improvement, and contract lifecycle management. EXTEND provides a suite of services tailored to your distinct needs:

Contract management current state / future state assessment

Contract lifecycle mapping and design of best-practice workflows

Contract scanning and data migration

Legacy contract review, organization, and streamlining

Metadata extraction and data mining

Contract standardization and template creation

Technology implementation and training

Quality control, audit, and reporting

EXTEND
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Resources That Power Performance.

OUR PROCESS-DRIVEN APPROACH



Built upon Six Sigma principles, Extend's process is designed to understand your challenges and goals, identify opportunities for improvement, create a solution to fit your specific needs, and improve your overall process and bottom-line performance. Extend works with you every step of the way through implementation, training, change management, and ongoing support.

Organizations that work with EXTEND experience the following benefits:

- **Visibility:** A clear view into your contract portfolio to enable proactive management of the contract lifecycle, identify opportunities, and confirm adherence to business rules and regulatory requirements
- **Accessibility:** Centralize current contracts in a single, searchable electronic repository for improved reporting and data analysis
- **Standardization:** Comprehensive contract “playbook” that includes standard contract types, formats, pre-approved terms and language for consistency
- **Bottom-Line:** Streamlined, disciplined processes and policies that enhance efficiency and allow you to reap commercial advantage

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